Payment Policy Committee Fact Sheet

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What is the Payment Policy Committee?

The Payment Policy Committee reviews and monitors issues related to government and commercial insurance, workers compensation, and other healthcare-related payer organizations. The Committee provides informational resources to the membership and makes recommendations to the Board of Directors on possible actions.

How is the Payment Policy Committee organized?

The Payment Policy Committee is led by a Chair and supported by the Senior Policy Consultant and a staff liaison. The Committee is also supported by a Board liaison who represents the committee to the Board of Directors. For 2022, the Payment Policy Committee has four established task forces that support the completion of strategic plan objectives.

- Value-Based Payment Models
- Utilization Management Strategies
- Telehealth
- Rules and Regulations

The volunteer is typically appointed for a three-year term and may be re-appointed for no more than a total of two consecutive terms of service. Volunteers begin their term at the APTA Private Practice Annual Conference.

How often does the Payment Policy Committee meet?

The Payment Policy Committee meets up to two (2) times in-person each year: at the APTA Private Practice Annual Conference and a possible springtime meeting. The Payment Policy Committee may hold 6 or more conference calls a year at the discretion of the chair.

Who pays my expenses?

Expenses incurred attending face-to-face meetings will be reimbursed pursuant to the Section's Financial Policies and Procedures and the current year's budget. A reimbursement form with receipts must be submitted to the office to receive payment.

What are my responsibilities?

Volunteers are expected to attend the APTA Private Practice Annual Conference.

Other responsibilities include active participation, prompt responses to messages, and the following:

1. Attend face-to-face meetings and conference calls.
2. Chair or participate on a task force if requested.
3. Assist with gathering and reviewing information and resources related to payment.
4. Develop, in collaboration with the Chair, strategies to promote Section resources.
5. Identify communication and educational needs to keep members informed.

What are the qualifications?

- Must be an APTA Private Practice member in good standing.
- Must be organized and detail-oriented to complete assignments.
- Must maintain a working e-mail address in the PPS database.
- Must be able to respond to queries promptly.

Chair Position Description:

The key roles of the Chair are facilitation, coordination, communication, and volunteer group leadership – ensuring that the volunteers, including ad hoc volunteers, are actively engaged in the achievement of the scope of work and the Section's strategic plan. This individual, in collaboration with the staff liaison, actively participates in the work of the Payment Policy Committee, provides thoughtful input to the deliberations, and focuses on the best interests of APTA Private Practice, its membership and partners, and works toward the accomplishment of the Committee's goals as described in the strategic plan. This position term is a three-year commitment and is appointed by the Board of Directors.

What are the Chair's responsibilities?

1. Attend all face-to-face meetings and conference calls.
2. Attend the Supercommittee meeting 1-2 times per year.
3. Collaborate with staff liaison to develop meeting agendas.
4. Review all relevant materials prior to meetings in order to facilitate discussion and task completion.
5. Communicate regularly with committee members to ensure that volunteer obligations are fulfilled.
6. Support diversity and inclusion by assisting in the identification and growth of future section leaders.
7. Accept and complete special assignments are requested.
8. Identify and encourage potential speakers to submit education proposals on payment issues.
9. Choose a task force chair for selected projects.
10. Write articles for *Impact* magazine.
11. Provide reports to the Board of Directors on the activities of the Committee.
12. Promote the Section's strategic plan by the completion of goals and objectives as assigned.
13. Review informational resources and links related to member benefits.
14. Collaborate with other APTA Private Practice committee chairs for the benefit of the Section's members and completion of the strategic plan.
15. Attend APTA State Payment and Policy Forum typically held in September.